

REF: EUPROMG

## **Head of the European Project Management Unit**

The UAB Research Park, Campus UAB, Barcelona, Spain (<http://parc.uab.cat>)

### ***The Employer***

The UAB Research Park is a foundation which aims at promoting and improving the knowledge transfer from the university to the industry. The Park comprises the Autonomous University of Barcelona and other research centers that perform their activities in it.

In addition to the UAB departments and its research groups, the Park also includes numerous research centres and institutes located on the Bellaterra campus and the Torre Marimon farm (Caldes de Montbui). All of them carry out their activities around five major thematic fields:

- Biotechnology and Biomedicine.
- Animal Production and Health and Food Processing and Safety.
- Experimental and Technological Sciences.
- Social Sciences and Humanities.
- Environmental Science and Technology.

### ***The Position***

#### **Structure**

The European Project Management Unit will have the support of 1 European Project Manager. New Project Managers will join be assigned to this Unit as it grows.

The position interacts with the Managers/Coordinators and Technical staff of the other Units of the Park, especially with the R&D Partnerships Unit of the Park.

#### **Tasks**

- Create and develop the Unit of European Projects Management.
- Structure the services portfolio this new Unit will offer.
- Identify and be aware of the different European calls for new projects financing.
- Apply to the largest number of calls for project financing and achieve a high rate of success.
- Develop a funding system for to assure a financially sustainable Unit and support its further development.
- Write the proposals or search for the network of experts to write the proposals from a scientific point of view.
- Manage the project: follow-up and manage the financial and administrative aspects of the projects.
- Project planning, execution and close control.
- Build positive relationships with partners and European Officer.



- Be coordinated with the R&D Partnerships Unit of the Park.
- Establish partnerships with third parties for those calls that require applications with partners.

### **Remuneration**

Salary according to the experience and profile of the candidate: base salary and bonus.

### **Location and Travel**

- The position will be based in the Campus UAB, Bellaterra, Barcelona (Spain).
- Availability to travel to Brussels and to the rest of the EU.

### ***Profile***

#### **Professional Experience**

- 5 years of experience in project management related to European calls (preferably FP7 and other calls), from the project writing to the project management.
- Knowledge of the European and international calls in the fields of innovation and knowledge transfer.
- Experience as European project evaluator would be an advantage.
- It is preferable to have contacts with the European Commission and lobbying capacity.
- Some experience in managing human teams will be preferable.
- Experience or ability to attract partners or partners to establish consortia.

#### **Background**

- PhD's, Master's or Bachelor's degree.
- Preferred fields of background: Engineering, Bio, Chemistry, Nanotechnology, Materials or Food processing.
- Additional training in R&D projects management will be valued.

#### **Languages**

- Fluent Spanish and/or Catalan and English, both written and spoken.
- Knowledge of other languages like French will be valued.

If you are interested in this professional opportunity please send your cover letter and your résumé, including references, before September 15<sup>th</sup> to: [oferta.parc@uab.cat](mailto:oferta.parc@uab.cat)

Please remember to specify the reference EUROMG in the application.